

Winfield Elementary School

410-887-0766

8300 Carlson Lane • Baltimore, Maryland 21244-1309
410-496-3275

Fax:

April 14, 2021

Re: Renewal of Shared Domicile Living Arrangement

Dear Parent/Guardian:

At the time of your child's enrollment, you verified your domicile through the use of a *Shared Domicile Disclosure Form*. Your child's enrollment must be renewed each year as long as you live in a shared domicile arrangement at the above address.

You will need to verify your domicile for the 2021-2022 school year by providing current residency documentation to the school. **In order for your child to continue to be enrolled in Baltimore County Public Schools for the 2021-2022 school year, you must provide the following on or before June 18, 2021** A completed Shared Domicile Disclosure Renewal Form signed and dated by the parent/guardian and the homeowner/lease holder.

1. Three current documents, dated within the past sixty (60) days, verifying your domicile at the Baltimore County residence stated above in this letter.
2. A photo identification of parent/guardian. If an address appears on the photo ID, it must match the address on the other documents.

You can begin the reverification process by:

1. Email the documents to Ms. Velasquez at nvelasquezmajano@bcps.org
2. Bring in your documents to the school the following dates and times

Wednesday, May 5th	8:30 a.m.-11:30 a.m.
Wednesday, May 19th	1:00 p.m.-4:00 p.m.
Wednesday, June 2nd	8:30 a.m.-11:30 a.m.
Wednesday, June 16th	1:00 p.m.-4:00 p.m.

Please help us plan for your child's educational program by giving prompt attention to this matter. Should you have any questions, please call Ms. Velasquez at 410-887-0766.

Thank you in advance for your attention to this matter.

Sincerely,

Aricka Porter
Principal

ENCLOSURE [SHARED DOMICILE RENEWAL FORM]