

**Winfield Elementary School**  
**8300 Carlson Lane**  
**Baltimore, MD 21244**

Re: Renewal of Shared Domicile Living Arrangement

Dear Parent/Guardian:

At the time of your child's enrollment, you verified your domicile through the use of a *Shared Domicile Disclosure Form*. Your child's enrollment must be renewed each year as long as you live in a shared domicile arrangement.

You will need to verify your domicile for the 2020-2021 school year by providing current residency documentation to the school. **In order for your child to continue to be enrolled in Baltimore County Public Schools for the 2020-2021 school year, you must provide the following on or before July 31<sup>st</sup>, 2020:**

1. A completed Shared Domicile Disclosure Renewal Form signed and dated by the parent/guardian and the homeowner/lease holder.
2. Three current documents, dated within the past sixty (60) days, verifying your domicile at the Baltimore County residence stated above in this letter.
3. A photo identification of parent/guardian. If an address appears on the photo ID, it must match the address on the other documents.

Failure to verify that you and your child are domiciled in Baltimore County will result in your child's withdrawal from Baltimore County Public Schools.

Please help us plan for your child's educational program by giving prompt attention to this matter. The school will not accept any renewal forms after July 31<sup>st</sup>, 2020.

Thank you in advance for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Aricka Porter", with a long horizontal flourish extending to the right.

Aricka Porter  
Principal