

Winfield Elementary School

410-887-0766

8300 Carlson Lane • Baltimore, Maryland 21244

Fax: 410-496-3275

April 19, 2021

To 5th Grade Parents:

Baltimore County Public Schools' policy requires that all students transitioning from Grade 5 to Grade 6 and Grade 8 to Grade 9 verify residency prior to the start of the school year. Provisions for student enrollment and attendance are outlined in Board of Education Policy and Superintendent's Rule 5150, *STUDENTS: Enrollment and Attendance*. A copy of Policy and Rule 5150 can be obtained by accessing the link http://www.bcps.org/system/policies_rules/5000toc.htm or by requesting a copy from the school.

Students enrolled as homeless, shared domicile, or students in state-supervised care verify residency annually and are exempt from this process.

Verification of residency requires at least five (5) documents from the parent/guardian, including photo identification, one of the following documents providing proof of domicile: Deed or lease, title, mortgage coupon book, real estate tax bill or receipt, and three pieces of business mail or documentation dated within sixty (60) days of the date submitted. All documents must reflect the same address.

You can begin the reverification process by:

- 1 Email the documents to Ms. Velasquez at nvelasquezmajano@bcps.org
- 2 Bring in your documents to the school the following dates and times

Wednesday, May 5 th	8:30 a.m.-11:30 a.m
Wednesday, May 19 th	1:00 pm.-4:00 p.m.
Wednesday, June 2 nd	8:30 a.m.-11:30 a.m.
Wednesday, June 16 th	1:00 p.m.-4:00 p.m.

Thank you for your cooperation in updating your residency to ensure compliance with Board Policy and Superintendent's Rule 5150. We look forward to having your child join us for 2021-2022 school year!

Sincerely,



Aricka Porter
Principal



Creating a Culture of Deliberate Excellence